



Payroll Administration

A FULL-SERVICE APPROACH TO PAYROLL – GIVING YOU TIME BACK FOR OTHER PRIORITIES.

Payroll administration, offered through our strategic alliance with CUNA Strategic Services, can be a full-time job on its own. But you have many other priorities that need your attention as well. Let CU People handle it for you. We have a full-service approach to payroll and will take care of everything from payroll processing to payroll taxes and everything in between. We handle total fulfillment and management of all your payroll needs including:

- Payroll processing including job costs, departmental reporting, EEO-1 data tracking and paper checks, direct deposits or pay cards
- Payroll Taxes (State & Federal)
- Payroll Deductions/Benefits
- Vacation/Sick Leave Tracking
- Year-End W2 & W3 Reporting
- Process Garnishments
- Wage & Hour Reports
- New Hire & Termination State Reporting

What sets CU People apart from the rest is our commitment to customer service. We offer **Personal Service from a Dedicated Payroll Specialist** so you have access to expert help whenever you need it. No automated phone systems here but a live helpful person on the other end of the line every time you call. You'll find that our Payroll Specialists will be familiar with you, your institution and your specific needs and will respond accordingly, saving you valuable time.

You can enhance your office efficiency and get more done with the **Integration of Payroll thru Web-based Timekeeping**. Collecting, managing and reporting employee time via our online application is a snap, keeping your productivity high and your processes streamlined. With complete integration of all electronic payroll files, there is no rekeying of data and less systems for you to manage.

With our **Online Payroll Portal** you get anytime, anywhere access to your payroll information helping you process data faster in a highly secure environment. Historical data, such as pay stubs and W2s, is available whenever you need it. And online timesheet entry adds another level of convenience for you and your employees.

Finally, hand off your payroll tax responsibilities to CU People with our **Payroll Tax Management** service. You can make the switch to CU People at any time throughout the year and we will convert and balance all year-to-date totals for you. We have it all covered so you don't have to worry.

CU PEOPLE SERVICES

Offering a full line of HR services and solutions custom tailored to fit your unique needs. All delivered professionally by an expert staff knowledgeable in the financial services industry as well as HR.

Human Resource Administration – we're ready to tackle the daily administrative tasks such as employee handbook and policy reviews, standardizing forms and job descriptions, hiring and termination needs and associated paperwork, compliance assistance with State & Federal laws, FMLA tracking and COBRA administration to name a few.

 **Payroll Administration*** – we provide complete fulfillment including management of all payroll taxes, benefit deductions, time-off and accruals, and all W2 and W3 reporting.

Human Resource Information System (HRIS) – automate processes that have typically been manual to save time and minimize errors. Consolidate recruiting, time & attendance, benefits administration and performance management into a single, hosted solution.

**Payroll Administration is part of our strategic alliance offering with CUNA Strategic Services.*

A large, light blue, stylized human figure logo is centered in the background. It consists of a circular head, a V-shaped torso, and two curved legs, all rendered in a simple, geometric style.

CUPeople

YOUR HR RESOURCE

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